

# COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

**Wednesday, December 4, 2024 at 8:30 a.m.**

**In Person Location: Jefferson County Courthouse**

**311 S. Center Avenue, Room C1021**

**Jefferson WI 53549**

<p><b>Committee Members by SCR 68.05</b></p> <p><i>Bennett J. Brantmeier</i> Circuit Court Judge</p> <p><i>Steven Nass</i> County Board Chair</p> <p><i>Benjamin Wehmeier</i> County Administrator</p> <p><i>Cindy Hamre Incha</i> Clerk of Circuit Court</p> <p><i>Jennifer Weber</i> Circuit Court Commissioner</p> <p><i>Travis Maze</i> Sheriff</p> <p><i>Eric Hein</i> Sergeant.</p> <p><i>Margo Gray</i></p> <p><i>Monica Hall</i> District Attorney</p> <p><i>Lillian Kaplan</i> Victim/Witness Coordinator</p> <p><i>Amber Rumpf</i> Public Defender</p> <p><i>John Chavez</i> Rep. of local Bar Association</p> <p><i>Tracy Hameau</i> Emergency Mgmt Director</p> <p><i>Ryan Hayes</i> Director Facilities Management</p> <p><i>Danielle Thompson</i> Corporation Counsel</p>	<ol style="list-style-type: none"><li>1. Call to order.</li><li>2. Roll call.</li><li>3. Certification of compliance with the open meetings law.</li><li>4. Review and approve minutes from September 4, 2024 meeting.</li><li>5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)</li><li>6. New Members/Welcome/Identify changes</li><li>7. Fire exits/Door Access for courtrooms</li><li>8. Communications</li><li>9. Building Project Updates (<i>Ben Wehmeier</i>)<ol style="list-style-type: none"><li>a. Project completion dates</li><li>b. Construction/Renovation Project</li><li>c. Future Projects</li></ol></li><li>10. Construction impact on security. Returning to the "new normal." (<i>Sergeant. Eric Hein</i>)</li><li>11. Active shooter training (fall 2025)</li><li>12. Trauma training, costs (<i>Clerk Hamre Incha/update</i>)</li><li>13. Business continuity plan (<i>Tracy Hameau/update</i>)</li><li>14. Tentative future meeting dates/confirm format going forward:<ol style="list-style-type: none"><li>a. March 5, June 4, September 3, and December 4, 2025</li></ol></li><li>15. Future agenda items.</li><li>16. Adjourn.</li></ol>
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**Join Zoom Meeting:** <https://wicourts.zoom.us/j/88426724065> Meeting ID: 884 2672 4065 no passcode  
Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.